

COMMERCIAL LOAN REQUEST CHECKLIST

Listed below is the information and documentation usually required when making a business loan request:

1. Business Information – Name, Physical Address, Mailing Address, Tax ID No., Type of Organization (Corporation, LLC, Sole Proprietorship), Officers' Names, Addresses, and Social Security Numbers, and E-Mail Addresses
2. Last Three Years Business Tax Returns
3. Last Three Years Financial Statements (Company or CPA Prepared) Including Balance Sheet
4. List of Company Debt Including Balance Sheet, Monthly Payments, Term, and Interest Rate.
5. Last Three Years Personal Tax Returns on All Owners of the Business
6. Signed and Dated Current Personal Financial Statement (Blank Form on Website).
7. Information on Collateral Being Offered